

University of Georgia Student Technology Fee Committee (STFC) Bylaws

I. Name and Purpose

- a. Name of the advisory committee will be “Student Technology Fee Committee.”
- b. Purpose

The Student Technology Fee Committee (STFC) is charged with making recommendations to the Senior Vice President for Academic Affairs and Provost, and the Chief Information Officer and Associate Provost, within the scope of the following strategic and operational responsibilities:

Strategic

- In the spring of each academic year, assess the overall usage of STF funds with respect to the mission of UGA and the USG guidelines. Evaluation may include, but is not limited to, review of STF projects implemented during the previous fiscal year.
- In the fall of each academic year, make recommendations for fee increases.
- In the fall of each academic year, evaluate the performance and implementation of the allocation model and make recommendations for any changes for the following fiscal year.
- Provide advice and counsel, and advocate for improvements to the University System of Georgia Technology Fee Expenditure Guidelines, as appropriate.

Operational

- Appoint, and oversee, a subcommittee to implement the allocation model.

II. Membership and Chair

The membership of the STFC will consist of twelve voting members plus one non-voting member, appointed by the Provost and CIO who serves as the STFC chair. All STFC members will be subscribed to the STFC listserv. Members will include representatives from each of the following offices, as appointed by the head of that office: Office of the Vice President for Instruction, Libraries, Office of the Vice President for Student Affairs, Finance and Administration, Office of the CIO, Academic Planning Office, Graduate Student Association, Student Government Association, and Office of the Provost, which will also appoint one academic Dean, one faculty member, and one professional student.

Faculty and staff members, including the Chair, shall serve two-year renewable terms. Student members shall serve a one-year renewable term. Members shall be appointed by May 1 of each academic year with term beginning August 1.

III. Meetings

The committee shall meet at least three times in the fall semester and three times in the spring semester.

IV. Quorum

A majority of the voting members shall constitute a quorum for the transaction of business and approval of recommendations.